

**Department Of Correction**

Official Title:     **Student Intern**

Position Type:   **Internship**

Posting ID #:   **057**

Salary:   **Unpaid**

**INTERNSHIP INFORMATION**

Number of Vacancies:   **1**

Location:   **MCI-Norfolk, Norfolk,  
MA**

Internship Track:   **Central Inmate  
Disciplinary Unit**

Hours/Schedule:   **Flexible**

Duration:  
**Full Semester**

Position Description: Intern will be educated on the Department's Inmate Discipline regulation as set forth in DOC 103 CMR 430 Inmate Discipline Policy. The intern will learn the practical variations of discipline at each facility. The intern will learn the "best practice" approach to hearing officer and disciplinary officer duties within the Unit as well as the processing of referred cases to the Department's Disciplinary Unit (DDU). The intern will also receive training and instruction on the United States and Massachusetts Constitutional requirements concerning inmate discipline.

Responsibilities/Major Duties: The intern will assist staff in the Department's disciplinary processing. They will assist staff by researching and identifying disciplinary trends at each institution.

Preferred Qualifications: Interest in pursuing a career in Criminal Justice/Correction/Criminal Law.

**How to apply:**  
**Mail Internship Application to:**

**Carol Thomas, Director**  
Office of Diversity & Equal Opportunity  
50 Maple Street, Milford, MA 01757  
Fax: (508) 422-3624

Agency Web Address: <http://www.mass.gov/doc>

**An Equal Opportunity/Affirmative Action Employer.**  
**Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.**